

**CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Board Workshop**

**Wednesday, March 5, 2014**

**4:30 p.m. Closed / 6:00 p.m. Open**

**Chico High School, Williams Theater**

**901 Esplanade, Chico, CA 95926**

**AGENDA**

1. **CALL TO ORDER**

- 1.1. Public comment on closed session items

2. **CLOSED SESSION**

2.1. **Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

David Koll, Director, Classified

Dusty Copper, Supervisor

Dave McKay, Principal

JoAnn Bettencourt, Principal

Erica Sheridan, Asst. Principal

Damon Whittaker, Asst. Principal

2.2. **Conference with Legal Counsel**

Per Government Code §54956.9(b)

the Board will discuss significant exposure to litigation

(two potential cases)

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Kristen Lindgren, Attorney at Law

**Conference with Legal Counsel**

Per Government Code §54956.9(b)

the Board will discuss significant exposure to litigation

(one potential case)

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

2.3. **Public Employee Discipline/**

**Dismissal/Release**

Per Government Code §54957

Resolution 1241-14

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Kristen Lindgren, Attorney at Law

2.4. **Conference with Real Property**

**Negotiators**

Per Government Code §54956.8

APN # 006-220-008-000, Concerning Price

Agency's Negotiator: Kevin Bultema

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Julie Kistle, Director

- 2.5. **Public Employee Performance Evaluation**  
 Per Government Code §54957  
 Title: Superintendent

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

**3. RECONVENE TO REGULAR SESSION**

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session

**4. CONSENT CALENDAR**

4.1. EDUCATIONAL SERVICES

- 4.1.1. Consider Approval of Expulsion of Student with the following ID: 62363
- 4.1.2. Consider Approval of the Field Trip Request for CHS AG/FFA Students to Attend the State FFA Conference in Fresno, CA from 04/12/14 to 04/15/14.
- 4.1.3. Consider Approval of the Field Trip Request for CHS English AP 12 Students to Attend the Oregon Shakespeare Festival in Ashland, OR from 03/29/14 to 03/30/14
- 4.1.4. Consider Approval of the Field Trip Request for Rosedale Sixth Graders to Visit the Oroville Dam, Oroville Visitor Center and Feather Falls Scenic Trail in Oroville, CA from 04/03/14 to 04/04/14
- 4.1.5. Consider Approval of the Single Plans for Student Achievement (SPSA)
- 4.1.6. Consider Approval of 2014-15 E-Rate Internal Connections and Telecommunications Recommendations
- 4.1.7. Consider Approval of CAHSEE Waivers for Students with Disabilities

4.2. HUMAN RESOURCES

- 4.2.1. Consider Approval of Certificated Human Resources Actions

**5. DISCUSSION/ACTION CALENDAR**

5.1. BUSINESS SERVICES

- 5.1.1. **Discussion/Action:** Facilities Master Planning – Loma Visa Pre-School Options (Julie Kistle)
- 5.1.2. **Discussion/Action:** Agreement for Architectural Services for Relocatable Classroom at Loma Vista – Third Shoe, Inc. Architects (Julie Kistle)
- 5.1.3. **Information:** Facility Master Plan – Junior High to Middle School Transition Update (Julie Kistle)

5.2. HUMAN RESOURCES

- 5.2.1. **Discussion/Action:** Amended Resolution 1239-14, Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service (Bob Feaster)
- 5.2.2. **Discussion/Action:** Amended Resolution 1242-14, Release/Non-Reelection of Temporary Certificated Employees (Bob Feaster)

**6. ADJOURNMENT**

Kathleen Kaiser, President  
 Board of Education  
 Chico Unified School District

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT  
OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

**CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

**STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

**PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

**PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

**WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

**COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

**AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chicousd.org](http://www.chicousd.org).

**AGENDA ITEM:** Field Trip Request for CHS AG/FFA Students to Attend the CA State FFA Conference in Fresno, CA

**Prepared by:** Sheena Sloan

Consent

Board Date March 5, 2014

Information Only

Discussion/Action

### **Background Information**

The State FFA Conference is the highlight of an FFA members' school year. Delegates from each chapter conduct the business of the state association and elect officers to represent them during the coming year. A major part of the FFA State Convention is the presentation of the State FFA degrees' and recognition of individual and chapter achievements in FFA career development events and awards.

### **Education Implications**

Attending the conference is an honor. All members of the CHS FFA chapter may apply to attend and are selected by a group of CHS administrators. They are scored on a rubric scale that is based on GPA, FFA/Ag commitment, good standing in discipline and attendance and a well written application.

### **Fiscal Implications**

ASB FFA, Ag Incentive, and FFA Parent Boosters will assist in various ways to pay for this trip but this year due to lower funds in all accounts, the CHS FFA will pay for the two voting delegates and the remaining eight members will pay \$200.00 to cover conference and hotel costs.

**FIELD TRIP REQUEST**

**TO: CUSD Board of Education**

**Date:**

2/5/14

**FROM:** Sheena Sloan

**School/Dept.:** Agriculture/FFA

**SUBJECT: Field Trip Request**

Request is for CHS AG/FFA

(grade/class/group)

Destination: Fresno, CA Activity: State FFA Conference

from 4/12/14 / 10am

to 4/15/14 /

6pm

(dates) / (times)

(dates) / (times)

Rationale for Trip: CA State FFA Leadership Conference

Number of Students Attending: 10 Teachers Attending: 2 Parents Attending: \_\_\_\_\_

Student/Adult Ratio: 10:2

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_

Other: AG truck & Enterprise rental (Suburban)

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

**ESTIMATED EXPENSES:**

Fees \$1500.00

Substitute Costs \$100.00

Meals \$ \_\_\_\_\_

Lodging \$2100.00

Transportation \$350.00

Other Costs \$70.00

**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name ASB FFA Acct. #: \_\_\_\_\_ \$2100.00

Name Ag Incentive Acct. #: \_\_\_\_\_ \$2020.00

x Sheena Sloan  
Requesting Party

2/5/14  
Date

J. J. Faulk  
Site Principal

2/21/14  
Date

Approve/Minor or Recommend/Major  Do not Approve/Minor or Not Recommended/Major

Director of Transportation

Date

(If transporting by bus or Charter)

**IF MAJOR FIELD TRIP**

[Signature]  
Director of Educational Services

2/27/14  
Date

Recommend  Not Recommended

Approved  Not Approved

Board Action

Date

**AGENDA ITEM:** Field Trip Request for CHS English AP 12 Students to Attend the Oregon Shakespeare Festival in Ashland, OR from 03/29/14 to 03/30/14

---

**Prepared by:** Craig Mathews

---

Consent

Board Date March 5, 2014

Information Only

Discussion/Action

**Background Information**

The Chico High English AP 12 class has an annual trip to Ashland, Oregon to attend the Oregon Shakespeare Festival after studying Shakespeare in class.

**Education Implications**

This trip enriches the students' understanding of live theater while allowing them to experience a Shakespeare play the way it was meant to be experienced--on stage. We will see three plays, reviewing them beforehand and writing about them afterward. This trip is a rewarding culmination of months of focused study.

**Fiscal Implications**

We raise all of our own funds, with the understanding that all students who want to go, will go, regardless of their ability to pay.

**Additional Information**

Parents take care of the driving duties. The adult to student ratio is usually quite high, currently 1 adult to every 1.8 students.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

4.1.3.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: February 25, 2014

FROM: Craig Mathews

School/Dept.: Chico High School, English

SUBJECT: Field Trip Request

Request is for: English AP 12 at Chico High School  
(grade/class/group)

Destination: Ashland, OR

Activity: Attend Oregon Shakespeare Festival

From: Saturday, March 29 @ 7:30AM to Sunday, March 30 by 8:00PM  
(dates) / (times) (dates) / (times)

Rationale for Trip: We will be reading and studying the plays we will see. Students acquire a deeper and more meaningful understanding of dramatic literature when they are able to experience it performed by a high quality theater company.

Number of Students Attending: 36 Teachers Attending: 1 Parents Attending: 19

Student/Adult Ratio: 1.8 : 1

Transportation: Private Cars   X   CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$160.00 Substitute Costs \$ None Meals \$ Students cover this  
Lodging \$ Included in fee Transportation \$ Included in fee Other Costs \$ \_\_\_\_\_

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Shakespeare Acct. #: 476 \$ 8383.00  
Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

*Craig Mathews* 02-25-14

Requesting Party \_\_\_\_\_

Date \_\_\_\_\_

Site Principal *[Signature]* \_\_\_\_\_

Date *2/25/14* \_\_\_\_\_

Approve/Minor  Do not Approve/Minor  
or  
 Recommend/Major  Not Recommended/Major  
(If transporting by bus or Charter)

Director of Transportation *n/a* \_\_\_\_\_

Date \_\_\_\_\_

IF MAJOR FIELD TRIP

Director of Educational Services *[Signature]* \_\_\_\_\_

Date *2/27/14* \_\_\_\_\_

Recommend  Not Recommended  
 Approved  Not Approved

Board Action \_\_\_\_\_

Date \_\_\_\_\_

**AGENDA ITEM:** Rosedale Elementary School – 6<sup>th</sup> Grade Environmental trip to Oroville Recreational Area

---

**Prepared by:** Tim Cariss, Principal, Jiorgina Romo and Adan Mota – 6<sup>th</sup> Grade Teachers

---

Consent

Board Date March 5, 2014

Information Only

Discussion/Action

### **Background Information**

The Rosedale 6<sup>th</sup> graders would like to visit Oroville Dam, Visitor Center and Feather Falls Scenic Trail for a hike. We would depart Rosedale at 8:00 am on Thursday, April 3<sup>rd</sup>, set up camp and visit Oroville Dam. From the Dam, we would hike to the Visitor Center. While at the Visitor Center, students would participate in three, ranger led, educational activities. Upon return to camp, students will take part in a hands on math lesson that meets the Common Core State Standards for 6<sup>th</sup> grade mathematics. After the math activity we would prepare dinner and camp overnight. The next day we would eat breakfast and take down camp. A local farm would give a presentation on the importance of soil conservation and the impact of the current California drought on farmland. The final activity would be to hike Feather Falls Scenic Trail. We would be back on campus at about 4:00 pm on Friday, April 4<sup>th</sup>.

### **Educational Implications**

#### **6<sup>th</sup> Grade study: Earth Science**

The main focus of the trip is Earth science. Students will see firsthand how water running downhill shapes the landscape and how rivers and streams erode and transport sediment. Through a ranger led hike students will learn about the organism that is found in the ecosystem around the Visitor Center and the ecological role that the organisms play in their biomes. Grade 6 Earth Science Standards Set 2, 5, and 6 all apply to this field trip. Ref: Science Content Standards for California Public Schools K through 12, 2004 California Department of Education.

#### **6<sup>th</sup> Grade Mathematics**

During the math activity the students will be working on developing all eight of the Standards for Mathematical Practice. The content of the less will focus on Ratios and Proportional Relationships and Expression and Equations. Ref: K-12 California's Common Core Content Standards for Mathematics.

### **Fiscal Implications**

We are asking for volunteer drivers and donations for food costs.



CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: February 16, 2014

FROM: Adán Mota & Jiorgina Romo

School/Dept.: Rosedale Elementary School

SUBJECT: Field Trip Request

Request is for 6<sup>th</sup> grade Lake Oroville Recreational Area overnight field trip  
(grade/class/group)

Destination: Oroville Dam, Oroville Visitor Center and Feather Falls Scenic Trail

from April 3, 2014/8:00 AM to April 4, 2014/4:00 PM  
(dates) / (times) (dates) / (times)

Rationale for Trip: Hands on experience with Earth Science content and Common Core Content Standards for Mathematics

Number of Students Attending: 61 Teachers Attending: 2 Parents Attending: 16

Student/Adult Ratio: 3.4:1

Transportation: Private Cars XX CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Total  
Fees \$600.00 Substitute Costs \$ \_\_\_\_\_ Meals \$400.00  
Lodging \$ \_\_\_\_\_ Transportation \$ \_\_\_\_\_ Other Costs \$200.00  
Port-a-potties

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Donation Acct. #: 01-9024-0-1110-1000-5800-260-1260 \$600.-  
Name GWW ED Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

[Signature] 2/27/14  
Requesting Party Date

[Signature] 2/27/14  Approve/Minor  Do not Approve/Minor  
Site Principal Date or  
Recommend/Major Not Recommended/Major  
n/a (If transporting by bus or Charter)  
Director of Transportation Date

IF MAJOR FIELD TRIP

[Signature] 2-27-14  Recommend  Not Recommended  
Director of Educational Services Date  
 Approved  Not Approved  
Board Action Date

**AGENDA ITEM:** The Single Plan for Student Achievement

**Prepared by:** Janet Brinson, Director, Categorical Programs

Consent

Board Date March 5, 2014

Information Only

Discussion/Action

**Background Information**

Schools that receive state and federal categorical funding are required to prepare a Single Plan for Student Achievement (SPSA). The SPSA is a blueprint to improve the academic performance of all students to the level of performance goals included in the Academic Performance Index (API) and the Adequate Yearly Progress (AYP) measures.

**Educational Implications**

The purpose of the SPSA is to coordinate all educational services at the school. The SPSA shall, at a minimum, address how funds provided to the school through categorical funding sources will be used to improve the academic performance of all pupils to the level of the performance goals, as established by the API and AYP. The SPSA must integrate the purposes and requirements of all state and federal categorical programs in which the school participates.

The SPSA serves as the organizer for an individual school's improvement process. The Plan should be developed with a deeper understanding of root causes of student academic challenges and identify and implement research-based instructional strategies to raise the achievement of students who are not yet proficient at state standards.

**Fiscal Implications**

All expenditures of categorical program funds have been described and budgeted in each school's SPSA. These plans have been presented and approved by the respective School Site Council.

PROPOSED AGENDA ITEM: 2014-15 E-Rate Internal Connections and Telecommunications Recommendations

Prepared by: Jason Gregg, Director of Technology

Consent

Board Date March 5<sup>th</sup>, 2014

Information Only

Discussion/Action

**Background Information**

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). E-Rate provides discounts to eligible schools and libraries for Telecommunications Services, Internet Access, and Internal Connections. We participate in the E-Rate program every year for telecommunications and Internet access and in the internal connections for schools with a high percentage of students qualifying for free and reduced meals. The discounts and rebates are based on a calculation from the free and reduced meals. We posted seven Requests for Proposals (RFP) for the 2014-15 E-Rate year. The RFPs included, Wireless networking (WLAN), networking electronics, network cabling, telecommunications for ISP and Fiber Optic Ethernet Services, and telecom services including local and long distance. The calculated discounts are the percentage that USAC will cover for eligible services and CTF is the California Teleconnect Fund (CTF) from the Public Utilities Commission (PUC). Below is a summary of the projects and projected funding totals.

Internal Connection Projects	Vendor Recommended	Project Total	USAC Portion	CTF	CUSD Portion
Networking Equipment	Decotech	\$358,924.07	\$323,031.66	N/A	\$35,892.41
Wireless Equipment	NWN	\$99,857.50	\$89,871.75	N/A	\$9,985.75
Cabling Chapman, Citrus, McManus, Fair View	KS Telecom	\$598,866.00	\$538,979.40	N/A	\$59,886.60
Telecommunication Projects	Vendor Recommended	Project Total	USAC Portion	CTF	CUSD Portion
ISP	BCOE	\$184,233.00	\$123,436.11	N/A	\$60,796.89
Fiber Optic Ethernet Service	Comcast	\$252,000.00	\$168,840.00	\$59,094.00	\$24,066.00
All Sites	<b>Total</b>	<b>\$1,493,880.57</b>	<b>\$1,244,158.92</b>	<b>\$59,094.00</b>	<b>\$190,627.65</b>

We selected the above Recommended Vendors for internal connection and new telecommunication contracts in the 2014-15 E-Rate year. All five vendors had the lowest responsible bid as specified in the RFP.

**Educational Implications**

All our campuses are in great need of replacing the network cabling and equipment. The projects for internal connections at all included sites would give the campuses a better, more reliable network and expand wireless (WiFi) access to all included campuses. This would improve accessibility for student and teachers.

**Fiscal Implications**

The projects will bring nearly \$1.5 million of new infrastructure to CUSD at an approximate cost to the district \$191,000. The CUSD portion for Internal Connection Projects could be paid for by measure E (bond) money or from the general fund. The ISP is an ongoing cost we pay and this is a renewal of the contract as specified in the Educational Code. The Fiber Optic Ethernet Service will be a new service and will have an ongoing cost to the general fund. The chance of approval from USAC for Telecommunications Projects is very good. The chance for Internal Connection Projects is unknown due to higher demands and no increase funding from the FCC.

**Recommendation:**

Approval to sign PO/contract with recommended vendors and our ongoing telecommunications contracts (local, long distance and cellular services) effective for the 2014-15 E-rate funding year if USAC approves funding.

**AGENDA ITEM:** Approval of CAHSEE Waivers for Students with Disabilities

**Prepared by:** Michael Morris, Director

Consent

Board Date March 5, 2014

Information Only

Discussion/Action

### **Background Information**

Students with disabilities who take the California High School Exit Exam (CAHSEE) with modification (for example, using a calculator on the math test or having the English Language Arts test read aloud) receive an invalid score on the test. The school board may grant a waiver of the requirement to pass the CAHSEE under certain conditions.

A waiver is only required for students who:

- 1) Took one or both portions of the CAHSEE with a modifications AND
- 2) Attained the equivalent of a passing score (350 or more points) on the CAHSEE.

At the parent or guardian's request, a school principal shall submit a request for a waiver of the requirement to successfully pass the high school exit examination to the governing board of the school district.

### **Educational Implications**

If a student takes one or both portions of the CAHSEE with modifications and receives a passing score (350 or higher), s/he is eligible for a waiver of the requirement to pass the California High School Exit Exam. All other graduation requirements must be met.

### **Fiscal Implications**

None

**CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928**

DATE: March 5, 2014  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions

**Status Changes 2013/14**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Hudson, Erica	Elementary	12/02/2013	Change from Probationary 0 to Probationary 2 (0.7 FTE)
Ross, Carli	Secondary	2013/14	Change from Temporary to Probationary 0 (0.8 FTE)

**Resignations/Retirements**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Beeman, Pamela	Psychologist	6/19/2014	Retirement
Carroll, Janet	Elementary	6/6/2014	Retirement
Duchala, Cynthia	Secondary	6/6/2014	Retirement
Durniak, Dale	Special Education	6/6/2014	Retirement
Johnson, Judy	Elementary Music	12/31/2013	Retirement
Stafford, Ariana	Special Education	6/5/2014	Resignation

**AGENDA ITEM:** Facilities Master Planning—Loma Vista Pre-School Options

**Prepared by:** Julie Kistle, Director, Facilities & Construction

Consent Board Date March 5, 2014

Information Only

Discussion/Action

**Information**

In November, 2012, the Chico Community passed the Measure E Bond initiative providing \$78 million to improve CUSD schools over the course of 20 years. In March of 2013, the CUSD Board hired Darden Architects to complete a Districtwide Facilities Master Plan (FMP). This plan specifically included all CUSD schools and facilities with the goal of ensuring that all sites were carefully reviewed and that the expenditure of Measure E funds proceeded in the most cost effective manner possible.

On November 25, 2013, the District received the current draft of the FMP from Darden Architects. To ensure that those directly impacted were aware of the recommendation, CUSD Facility and District Office staff met at Citrus school on December 12, 2013, to share the FMP recommendation specific to Citrus school directly with Citrus staff. On December 6, 2013, district staff met with Citrus school volunteers to also share the FMP recommendation as it pertained to Citrus School. Facility and District staff also met with Loma Vista staff regarding the implications for Loma Vista school. These meetings were held prior to the Facility Master Plan being presented to the CUSD Board.

At their December 11, 2013, meeting, the CUSD Board of Education approved Phase 1 and Phase 2 of the Districtwide Facilities Master Plan (FMP). At that same meeting, the Board requested more exploration and community input regarding the architect's Facility Master Plan recommendation to relocate the Loma Vista Pre-School Program to Citrus Elementary School, a recommendation that would lead to the displacement of the existing elementary program on the Citrus campus over the next four years.

As requested by the Board, community and staff meetings were held during the month of January and early February. These meetings included all campuses affected by the recommendation to relocate Loma Vista to Citrus Elementary School: Citrus, Loma Vista, Emma Wilson, Neal Dow and Chapman.

The concerns, ideas and suggestions from those meetings will be shared with the Board of Education at tonight's meeting. In addition, staff will present detailed information regarding site constraints, as well as the program, financial and schedule implications of the alternatives that were originally considered prior to development of the draft master plan. Staff will also share alternatives that were provided by the community at the Master Facility Plan community meetings.

**Fiscal Implications**

The Facilities Master Plan will be funded with Measure E.

**Recommendation**

It is requested that the Board of Education analyze the potential options for the relocation of the Loma Vista program and provide staff with direction as to the desired next steps in the Facility Master Plan adoption process.

**November 2012**  
**Measure E Bond Passed**



**January 2013**  
**Board Approved Issuing an RFQ for Master Planning**



**March 2013**  
**Board Approved Darden Architects for Master Planning**



### **Community Engagement**

- A Community Input link has been established on the District website for community input.
- A series of Community Meetings were held at the Jr. High Schools and High Schools to gather parent and community input regarding potential projects.
- Elementary and Jr. High Community Meetings Flyer - held 4/30/13, 5/2/13, 5/8/13
- High School Meetings Flyer - held 5/16/13 and 5/29/13
- Facilities Master Plan Community Meeting Notes
- Visioning Sessions (May 16, 2013 and September 5, 2013)
- Special Board Workshops (June 12, September 4, October 2, October 23 and December 11, 2013)
- Marigold Staff Meeting (January 15, 2014)
- Chapman Staff Meeting (January 21, 2014)
- Citrus Community Meeting, presentation (January 27, 2014)
- Neal Dow Staff Meeting (January 28, 2014)
- Loma Vista Community Meeting (January 28, 2014)
- Emma Wilson Staff Meeting (February 3, 2014)



### **Facilities Master Plan Development**

- **July**
  - Focus Group data verification, conclude discovery, draft standards for review
  - Demographic Analysis
  - Final Assessments
- **August**
  - August 12 - Master Planning Team Meeting - Preliminary Findings & Standards/Ed. Spec., Filter & Alternatives
- **September**
  - September 4, 5 - Special Board Meeting Workshop - Preliminary Findings & Standards/Ed. Spec., Filter, Alternatives discussions
  - September 5 - 2nd Visioning Meeting - Findings, Standards/Ed. Spec., Alternatives discussions
  - September 19, 20 - Master Planning Team Meetings - Narrowed Alternatives, Priorities
- **October**
  - October 2 - Special Board Meeting Workshop - Alternatives, Priorities
  - October 8,9,10 Community Meetings at Jr. Highs - Priorities and Options
  - Community Meeting Flyer and Input Form
  - October 17 - District Facilities Committee - Priorities and Draft CUSD FMP
  - October 23 - Special Board Meeting Workshop - Priorities and Options



### **Final Facilities Master Plan and Presentation**

- **November**
  - November 25 - District Facilities Committee - Draft FMP Review
- **December**
  - December 11 - Special Board Meeting Workshop -Draft CUSD Facilities Master Plan

**AGENDA ITEM:      Agreement for Architectural Services for Relocatable Classroom  
at Loma Vista – Third Shoe, Inc. Architects**

**Prepared by:**      Julie Kistle, Director of Facilities & Construction

Consent

Board Date      March 5, 2014

Information Only

Discussion/Action

**Background Information**

On January 22, 2014, the Board approved the Student Housing Committee's recommendation to add one relocatable classroom to the Loma Vista campus to accommodate the growing enrollment. However, initially the Student Housing Committee had planned to recommend the addition of two relocatables to the Loma Vista Campus. In an attempt to keep the cost low on this stop-gap housing measure, the recommendation of only one relocatable came to the board on January 22, 2014. Given the apparent need to house students through the 2014/15 school year, we would now like to change that recommendation to the addition of two relocatables. It will cost less to add both classrooms in one project than to add one at a later date.

Third Shoe, Inc. Architects has provided a proposal for architectural services for this project. The scope of work shall include the relocation of two existing relocatable classroom buildings from Pleasant Valley High School to Loma Vista Elementary School.

The work shall include all site work including the aggregate base building pads, power from existing electrical services, connecting the buildings fire alarm devices to the existing school's fire alarm panel, connection to existing clock, speakers, phone and data, ADA accessible path of travel to existing facilities, new interior finishes for flooring, walls and ceiling and painting of existing exterior of building. Gates and fire access will be based upon a review of the existing site and acceptance by local fire authority.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The completion of the construction documents will be funded out of Developer Fees.

**Recommendation**

It is requested that the Board of Education grant authorization to the Superintendent or designee to enter into an Architectural Services Agreement with Third Shoe, Inc. Architects to complete the design for the relocatable classroom project at Loma Vista School.



**AGENDA ITEM:** Facility Master Plan – Junior High to Middle School Transition Update

**Prepared by:** Julie Kistle, Director of Facilities & Construction

Consent

Board Date March 5, 2014

Information Only

Discussion/Action

**Background Information**

On December 11, 2013, the CUSD Board of Education approved Phase 1 and Phase 2 of the Districtwide Facilities Master Plan (FMP). Phase II of the proposed FMP addresses modifications to junior high sites to accommodate the proposed 6<sup>th</sup>-8<sup>th</sup> grade configuration. The FMP has conducted detailed analysis of each individual campus clearly establishing existing conditions. The FMP also includes a high level set of Educational Guidelines which was developed with input from District administrators and a series of focus groups. Additional work must be completed to program site specific Educational Specifications for each campus. This work will become the basis of the designs to be developed by the project architects.

Tim Haley and Ellen Mejia-Hooper are currently providing services to assist the District with programming needs.

The following tasks have been completed to date:

- Kick-off meeting with Staff to review process, timeline, meeting dates and current District standards was held on January 15, 2014.
- A series of meetings to define and refine the District-wide standard for the junior high schools to accommodate a middle school format was held on January 15, 2014.

Tonight Mr. Haley and Ms. Mejia-Hooper will provide an update regarding their programming progress and the next steps in the process.

**AGENDA ITEM:** Amended Resolution # 1239-14, Reduction in Certificated Staff Due To Reduction or Elimination of Particular Kinds of Service

**Prepared by:** Bob Feaster, Assistant Superintendent, Human Resources

Consent

Board Date March 5, 2014

Information Only

Discussion/Action

**Background Information**

This is an amended version of Resolution 1239-14 that was approved by the Board on February 19, 2014. Exhibit A was minimally changed. The number of FTE of cuts remains the same, but the elementary level cuts were renamed from "Self-Contained Classroom" to "Elementary Education" to reflect that not all of the elementary education cuts were for self-contained classroom positions.

Due to declining enrollment and the loss of some State and Federal Categorical funds, the District is forced to identify those positions and/or services that may not be needed next school year. This process requires that the Board pass a resolution identifying which particular kinds of services or programs may be reduced or eliminated for the 2014-2015 school year.

The process is bound by timelines that require formal written notification to affected staff no later than March 15. An analysis of credentialing, the seniority list and other factors will determine those individuals who will receive a possible layoff notice. The determination of the particular kinds of services that may not be necessary is a necessary first step in this process.

**Educational Implications**

There will likely be fewer certificated staff members in the District next year based primarily to staffing as closely as possible to contract requirements and the ongoing decline in enrollment. The possible elimination of the services in this resolution will not change the staffing levels required per the Collective Bargaining Agreement (CBA) between the District and the Chico Unified Teachers Association (CUTA). These possible eliminations are being recommended based on enrollment projections as the District responds to declines in our student population. The implementation of these reductions will result in fewer sections of courses being offered to students and may restrict students' choices for classes. The loss or reduction of categorical funding will likely result in fewer opportunities for intervention support for students and perhaps reduced after school programs.

**Fiscal Implications**

Given the current structural budget deficit and diminishing funding, it is only prudent to staff with these reductions in place. The precise amount of savings cannot be determined until school starts. It is fair to plan for a savings of approximately \$62,000 per FTE that is eliminated. The District's fiscal health is dependent on staffing as close to the CBA as possible.

**CHICO UNIFIED SCHOOL DISTRICT**  
**Amended Resolution 1239-14**

**Reduction in Certificated Staff Due  
To Reduction or Elimination of Particular  
Kinds of Service**

---

---

**WHEREAS**, Sections 44949 and 44955 of the California Education Code require action by the governing board if the services of certificated staff are to be reduced or eliminated in order to permit the layoff of certificated employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The services set forth in Exhibit "A" shall be reduced or eliminated at the close of the 2013/2014 school year for the 2014/2015 school year.
2. The Board has considered anticipated certificated employee attrition (resignation, retirements, non-re-elections, temporary teacher releases, etc.). Nevertheless, it is still necessary to terminate certificated full-time equivalent positions as referenced in Exhibit "A."
3. It will be necessary to retain the services of certificated employees, regardless of seniority, who possess qualifications and competencies needed in the projected educational program for the 2014/15 school year which are not possessed by more senior employees thereby subject to layoff.
4. The Superintendent, or designee, is authorized and directed to send notice(s) of recommendation of non-reemployment pursuant to Sections 44949 and 44955 of the California Education Code to any employee whose services shall be terminated by virtue of this Resolution.

**THIS AMENDED RESOLUTION** was passed and adopted by the Board at a special meeting held on the 5th day of March 2014, by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

Signed and approved by me after its passage.

\_\_\_\_\_  
President - Board of Education

ATTEST:

\_\_\_\_\_  
Clerk - Board of Education

**EXHIBIT "A"**  
**TO AMENDED RESOLUTION 1239-14**

**PARTICULAR KINDS OF SERVICES (PKS) TO BE REDUCED  
OR ELIMINATED  
AT CLOSE OF 2013/2014 SCHOOL YEAR**

<b>Service</b>	<b>Grade Level</b>	<b>Full Time Equivalent</b>
Math	7-12	
Categorical		1.4
Non-Categorical		2.0
English	7-12	
Categorical		1.2
Non-Categorical		2.4
Science	7-12	
Categorical		0.2
Non-Categorical		1.8
Social Science	7-12	
Categorical		0.8
Non-Categorical		2.2
English Intervention	7-12	
Categorical		0.0
Non-Categorical		0.2
Spanish	7-12	
Categorical		0.2
Non-Categorical		1.0
Japanese	7-12	
Categorical		0.4
Non-Categorical		0.0
French	7-12	
Categorical		0.0
Non-Categorical		0.2
Computers/Business	7-12	
Categorical		0.0
Non-Categorical		0.8
Physical Education	7-12	
Categorical		0.0
Non-Categorical		2.6
Production Journalism	7-12	
Categorical		0.0
Non-Categorical		0.2
ELD	7-12	
Categorical		0.0
Non-Categorical		0.2

Psychology	7-12	
Categorical		0.0
Non-Categorical		0.2
Health	7-12	
Categorical		0.0
Non-Categorical		0.8
Art	7-12	
Categorical		0.0
Non-Categorical		0.8
Work Experience	7-12	
Categorical		0.0
Non-Categorical		0.2
AVID	7-12	
Categorical		0.0
Non-Categorical		0.2
Agriculture	7-12	
Categorical		0.0
Non-Categorical		1.0
Elementary Education	K-6	
Categorical		25.0
Non-Categorical		11.0
PPS: Counselor	K-12	
Categorical		2.02
Non-Categorical		0.0
<b>District Total</b>		<b>59.02</b>

**AGENDA ITEM:** Amended Resolution 1242-14, Release/Non-Reelection of  
Temporary Certificated Employees

**Prepared by:** Bob Feaster, Assistant Superintendent, Human Resources

Consent

Board Date March 5, 2014

Information Only

Discussion/Action

**Background Information**

This is an amended version of Resolution 1242-14 that was approved by the Board on February 19, 2014. Exhibit A was changed to reflect:

1. the fact that certain Probationary 0 employees originally on the list have been non-re-elected, and will not be released pursuant to this Resolution; and
2. the fact that certain categorical probationary 0 employees cannot be released pursuant to this resolution because their categorical funding has not been cut.

Each year the District employs “temporary” certificated staff. Certificated staff members can be employed under this “temporary” status for various reasons per Education Code including short term positions, long term positions based on the need for additional employees because of leave or illness of another employee and for categorically funded programs. Per Education Code 44954, the District is required to notify such “temporary” certificated staff members on or before March 15 if they are to be released or non-re-elected at the end of the current school year. Approving this amended resolution will initiate the process of notifying all such “temporary” certificated staff members that their services will not be needed after the end of the current school year.

**Educational Implications**

This will provide the District with needed flexibility to staff appropriately for the 2014-15 school year given variables such as staff returning from a leaves of absence and adjustments needed for changes in enrollment and funding.

**Fiscal Implications**

Unknown at this point as many of these positions may be filled next school year but this provides needed flexibility for current certificated staff returning from leave and any enrollment and funding changes.

**CHICO UNIFIED SCHOOL DISTRICT**

**Amended Resolution 1242-14**

**Release/Non-Reelection of Temporary (including "Probationary 0")  
Certificated Employees**

---

---

**WHEREAS**, Education Code section 44954(b) requires that the governing board shall notify a temporary employee, in a position requiring certification qualifications, of the decision to release/non-reelect the employee from such a position for the next succeeding school year; and

**WHEREAS**, certain employees hired in a temporary capacity by the District *may* retain certain employment protections even though these employees are unable to accrue permanent status in the manner of probationary employees (such employees are otherwise referred to as having "Probationary 0" status).

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The employees listed by employee number in Exhibit "A" are temporary employees of the District employed in a position requiring certificated qualifications (including "Probationary 0" employees who are providing a service which have been eliminated or reduced for the 2014/2015 school year) and each such employee shall be released/non-relected at the end of the 2013/2014 school year for the 201/2015 school year.
2. The Superintendent, or designee, is authorized and directed to give notice to each affected employee of this decision. Notice shall be given:
  - a. in the manner required by law; and
  - b. in conformity with the mandated timeline.

**THIS AMENDED RESOLUTION** was passed and adopted by the Board at a special meeting held on the 5<sup>th</sup> day of March 2014, by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

Signed and approved by me after its passage.

\_\_\_\_\_  
President - Board of Education

ATTEST:

\_\_\_\_\_  
Clerk - Board of Education

**EXHIBIT "A"**  
**TO AMENDED RESOLUTION 1242-14**

**TEMPORARY (including "Probationary 0")**  
**CERTIFICATED EMPLOYEES (LISTED BY EMPLOYEE #)**  
**TO BE RELEASED/NON-REELECTED**

1217	12212
1619	12314
2506	12319
2563	12393
3289	12403
3557	12481
3600	12492
4451	12508
5860	12512
6230	12541
6431	12548
6598	12556
8270	12604
10256	12606
10675	12622
10795	12669
10956	12802
11039	12812
11369	12822
11394	12898
11811	12949
11825	12962
11842	12970
11907	12973
12043	12989
12127	13013
12167	13078
12185	13080
12200	13145
12211	